



**Skate
Nova
Scotia**

ANNUAL GENERAL MEETING

September 24, 2026

8:00 pm

Via Zoom

AGENDA

1. Reading of the Notice of Meeting
2. Call to Order
3. Establishment of Quorum
4. Adoption of Minutes of the Previous Annual General Meeting
5. Confirmation of Actions Taken by the Board of Directors
6. Presentation and approval of reports
7. Financial Statement
8. Nomination Report and Election of Board Members
9. Appointment of scrutineers
10. Awarding of Competitions
11. Amendments to Bylaws
12. New Business –
13. Adjournment



**Skate
Nova
Scotia**

ANNUAL GENERAL MEETING MINUTES

May 8, 2025 8:00 pm

Via Zoom

Welcome – Land Acknowledgement

We would like to begin by acknowledging that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People.

Reading of the Notice of Meeting – the Notice of Meeting was sent to all clubs, coaches and board members on March 21, 2025 and May 5, 2025. The Nomination Report and annual report of the President and Executive Director were distributed on Apr 10, 2025. The reports for Officials and Skater Development were distributed on May 5, 2025. (Bylaw 3.4)

1. Call to Order – 8:05 Welcome – we welcome all members to our AGM. A reminder that only voting delegates and board members can make or second a motion. Observers may have a voice and ask questions.

2. Establishment of Quorum – Jill Quorum is 25% of voting members
6 clubs 3 board

Read a list of Board members present

Sheila Beard	President
Ross Ashbourne	Past President
Tanya Guilderson	Treasurer
John Mattatall	Director - Skater Development
Rozanne Raine	Officials Chair
Janet Harvey	Coaches Rep
Erin Smith	Fundy Region Rep
Jill Knowles	Executive Director
Beth Brinston	Director – Publicity & Marketing

Clubs registered to vote:

Bedford SC	Becky Ackerman
Dartmouth SC	Kyla Upton
Digby Area SC	Michaela Rudd
East Hants SC	Karen Raisbeck
East Pictou Silver Blades	Doug Arnold
Greenwood SC	Amy Cumings

Halifax SC
Kentville Silver Gliders
New Waterford Pic
Queens County Blades
Riverview SC
Shelburne County SC
St Margaret's Bay SC
Truro FSC
Yarmouth SC

Beth Brinston
Maya Bevan
Janet Harvey
Shaula Shand
Kristi Haliburton
Natalie Bower
Jillian Jackson Rutledge
Amy MacLean
Cheryle Cook

Observers: Natalie Doroshenko, Diane Hopper, Sarah Miles

Coaches: Lee Anne Cross, Michelle Menzies, Cheryle Gaston, Janessa Keans, Lorraine Piercey, Michael Rudd, Alana Brousseau, Kim Myra, Megan Smith

3. Adoption of Minutes of the Previous Annual General Meeting June 10, 2024

Motion – THAT the minutes of the 2024 Annual General Meeting be approved as presented.

Moved by: Rozanne Raine

Second: Ross Ashbourne

Carried

4. Confirmation of the actions taken by the Board were distributed in the Board Meetings and Motions report on May 5 and 8, 2025

Motion – THAT the actions taken in 2024/2025 by the Board of Directors be approved as presented.

Moved by: Jillian Jackson Rutledge

Second: Tanya Guilderson

Carried

5. Presentation and approval of reports –

Motion - The approval of the annual reports that were distributed by email April 10 and May 5 and 8, 2025 for:

- Skater Development
- Officials
- President and Executive Director
- Coaching

Moved by: Amy MacLean

Second: Janet Harvey

Carried

6. The financial report was presented by the Treasurer Tanya Guilderson

Motion – to Adopt the Financial Statement distributed by email May 8, 2025

Moved by: Kyla Upton

Second: Rozanne Raine

Discussion - none

Carried

7. The amendment to the Bylaws of the change in fiscal year was presented by Sheila Beard.
Motion – to adopt the amendments to the Bylaws as circulated
Moved by: Cheryle Cook
Second: John Mattatall
Discussion - none
Carried

8. Board of Directors

On April 2, 2025 the SNS Coach meeting was held. There were two candidates submitted their name for the Coach's Rep. An election was held and Cheryle Gaston was elected as the Coach's Rep for a 3 year term.

Thank you to Janet Harvey for stepping in and giving of her time for the past year

In accordance with our Bylaws the Past President shall serve 1 three year term. As such Ross Ashbourne has completed that term. Ross has served as a longtime member of the SNS Board in many capacities.

Also leaving the Board are Director Beth Norwood, Sam Bates, and South Shore Region Rep Melissa Robinson. Thank you so much for your time and dedication to our sport.

The South Shore Region has a new Representative by acclamation – Margo Swim

Following the Nomination Report and call for Nominations on March 21 the following positions were filled by acclamation for a three year term.

President Sheila Beard
Director Competitions; Rozanne Raine
Director Governance; Diane Hopper

Introduction of 2025-2026 Board of Directors.

President	Sheila Beard
Vice President	Will Cobbett
Treasurer	Tanya Guilderson
Director	Diane Hopper
Director	Rozanne Raine
Director	Beth Brinston
Director	John Mattatall
Coach Rep	Cheryle Gaston
Officials Chair	Rozanne Raine
Highland Region	Erin Smith
South Shore Region	Margo Swim

As per Article IV Governance 4.1 g Sarah Miles has been appointed as Officials Chair for a 3 year term.

The other regions have not held their annual AGM yet so their Region Representatives are still to be confirmed.

9. Awarding of Competitions –
 - FallSkate October 25 and 26, 2025 Dartmouth SC
 - Robert McCall Memorial November 21 to 23, 2025 St Margaret's Bay SC
 - STAR 1-3 December 6, 2025 Digby SC
 - Atlantic Synchro January 24 and 25, 2026 TBD
 - WinterSkate January 23 to 25, 2026 Queen's County Blades
 - STAR 1-3 January 31, 2026 Halifax/Bedford SC
 - Skate Canada Trophy February 2 to 8 2026 RBC Dartmouth
 - STAR 1-3 February 16, 2026 Riverview SC
 - SNS Provincials February 27 to March 1, 2026 Amherst SC
 - STAR 1-3 March 21, 2026 Mariposa East SC
 - Atlantic Canada Skating Championships March 27 to 29, 2026 Paradise NL
10. New Business – Jill spoke of the coaching courses that are being held
11. Adjournment by Janet Harvey at 8:26

ACTIONS OF THE BOARD

April 1, 2025 to August 31, 2026

The following meetings were held with no motions other than the approval of the minutes and agenda:

- May 1, 2025 via zoom
- October 9, 2025 via zoom
- November 13, 2025 via zoom
- December 11, 2025 via zoom
- January 15, 2026 via zoom
- February 12, 2026 via zoom

The following meetings were held with motions to approve minutes and agenda and additional ones below:

June 8, 2025 in person at Sport Nova Scotia

Motion: Effective June 8, 2025, the mileage rate for Skate Nova Scotia will be \$0.55 per km

Moved By: Janet

Seconded By: Diane

Carried

Motion: THAT Sarah Miles become the third signing officer on the Skate Nova Scotia Royal Bank accounts along with Jill Knowles and Sheila Beard.

Moved By: Tanya

Seconded By: Rozanne

Carried, Sarah abstained

Motion: A complete financial review for the 2024 – 2025 year be done. With the financial committee vetting the company or appropriate accounting person to complete it.

Moved By: Sarah

Seconded By: Cheryle

Carried

September 7, 2025 – via Zoom

Motion: Clubs will receive a \$500.00 grant for submitting to the Section the required Governance Documents and Registration Data by November 30 2025

Moved by: Rozanne

Seconded by: Janet

Carried

Motion: Upon presentation of the financial report the Section may provide a grant to the host club to ensure a profit of not less than \$5000 in total from all sources.

Moved by: Rozanne

Seconded: Diane

Carried

Motion: Competitions entry fees for domestic qualifying events and National Events be covered by Skate Nova Scotia.

Moved By: John

Seconded By: Cheryle

Carried

March 12, 2026 – via zoom

Motion: To award the Tier 6 Funding to Addison Riley and Connell Meagher, as bronze medalists, PreNovice Pairs, Skate Canada Trophy.

Moved By: Sarah

Seconded By: Tanya

Carried

May 7, 2026 – via zoom

Motion: Clubs will receive \$500.00 upon submission of the information specified by November 30 2026

Moved By: Diane

Seconded By: Janet

Carried

Motion: Skate Nova Scotia will cover the cost of the ice for clubs who meet the criteria and host a CanSkate Element event.

Moved By: John

Seconded By: Sarah

Carried

June 25, 2026 – via zoom

Motion: THAT the participation fee of \$850.00 and a grant of \$750.00 be awarded to both Violet Singh and Sean Mabe to support their invitation to the Nex Gen Competition in Quebec.

Moved By: Cheryle

Seconded By: Rozanne

Carried

Motion: THAT the travel rate per km be increased to .57 cents

Moved By: Sarah

Seconded By: Janet

Carried

August 13, 2026 – via zoom

Motion: To reimburse the Glace Bay Miners SC when the Tykeskater has been purchased and invoice supplied.

Moved By: Tanya

Seconded By: Diane

Carried



**Skate
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ANNUAL REPORT 2025 – 2026

2025 -2026 has been a very exciting season, and a 17-month year, with our changes at the last AGM to our Bylaws now matching the Skate Canada membership year, September 1 to August 31.

The second Skate Nova Scotia Hall of Fame inductions was held at the Mic Mac Aquatic Club June 7, 2025. Inductees were: Athletes; Gina Aucoin Doleman and Hans Peter Ponikau and Mylene Brodeur and John Mattatall, Builders; Patricia Benoit Chafe and Peter Bowen, Coaches; Connie Frazee and Janet Dunnet Purdy and Officials; Sarah-Jane Raine and Vance Hazelton.

Honoring our skating community at Celebration on Ice was held May 3, 2025, and May 2, 2026, at St Margaret's Centre. As always, a night of great skating and an opportunity to recognize officials, coaches, volunteers and skaters from across the province.

Our skaters, volunteers and coaches continue to be recognized annually at the Sport Nova Scotia Support4Sport Awards Dinner.

Skate Canada Section Volunteer Awards were given to Diane Hopper 2025 and Denis Dyer 2026

A first for Skate Nova Scotia, Alyssa Cross was hired in a parttime Administrative Assistant position in July 2025 to assist Skate Nova Scotia with the organizing of competitions, social media and other tasks as they arise.

In February 2026 Skate Nova Scotia hosted Skate Canada Trophy, at RBC in Dartmouth, which is the national competition for PreNovice and Novice skaters. We look forward to hosting Skate Canada Trophy again in February 2027. Thanks to the many volunteers that it takes to host such a huge competition. A highlight of the event was the PreNovice Pairs Team of Addison Riley and Connell Meagher receiving a Bronze Medal. Included in the event was a Community Skate for those who have never had the opportunity to be on the ice before.

Two Atlantic Canada Skating Championships were held, 2025 at RBC Dartmouth and March 2026 in Paradise Newfoundland. Nova Scotian skaters that qualified at the respective Provincials represented our Province well, with many taking home a medal or 2.

Skate Nova Scotia created 2 new initiatives for the 2025 - 26 season to help clubs (and they will continue for the 2026 – 27 season).

1. Clubs that sent their AGM Minutes, list with contacts of Board Members, financials, current bylaws/constitution, list of members with gender and year of birth and Registry of Joint Stocks number (if a member) by November 30 2025 received a \$500.00 cheque. Many clubs took advantage of this. Skate Nova Scotia is required to report much of this to the Government of Nova Scotia annually and we want what is reported to be as accurate as possible.
2. Any club wishing to host a CanSkate Element event for themselves and at least 1 other club will have the ice costs for the event, covered by Skate Nova Scotia.

We consistently meet with Sport Nova Scotia to ensure that our sport is following the guidelines set. A review of our Sport Outcomes was done in November and March. This year also had the lengthy Sport

Development Tool completed and reviewed. This reporting will determine the amount of funding from the Provincial Government for the next 4 years.

We gathered more often via Zoom with meetings, information sessions and training. SNS Board, JET, Skater Development and Competition Committees have meetings when needed. We have subcommittees for Hall of Fame, Finance, HR and Celebration on Ice and these meetings were held when needed.

As President and Executive Director, we continue to sit on several committees at Sport Nova Scotia and Skate Canada representing the needs of skating in Nova Scotia. We attended the Skate Canada Sections Coordinating Committee meetings both in-person and zoom.

Our financial picture looks stable. We continue to work with the Xero Accounting Program, learning more each month that will help us to give the most accurate financial picture possible.

Skate Nova Scotia is here to help all our members, in whatever way might be needed. We thank all those who take the time to make skating great in Nova Scotia for CanSkaters stepping on the ice for the first time or Senior Skaters reaching their goals everyone has an important role.

Respectfully submitted,

Sheila Beard, President

Jill Knowles, Executive Director

COMPETITION ANNUAL REPORT – September 2026

We had a successful competition season for our skaters and coaches, thanks to the dedicated officials, clubs, coaches and their volunteers.

We hosted our first international event with participants from Saint Pierre and Miquelon attending the Star 1-3 event in New Glasgow.

The committee was busy throughout the season in reviewing, updating and verifying the manuals and announcements. We introduced partnered and solo dance to events where possible, as well as Introductory Pairs for our new teams.

Reviewed category pricing for skaters and club expenses to ensure that clubs remains financially stable.

Thanks to all that helped the committee: Sheila Beard, Jill Knowles, Kyla Upton, Janet Harvey, Angie Coady, Becky Whalen, Charleen Cameron, Cheryle Gaston & John Mattatall.

2025-2026 SNS Event Calendar

Date	Event	Location	Host Club	Number competitors
Oct 25-26, 2025	SNS FallSkate	Jr/Sr Challenge Qualifier	Dartmouth SC	178
Nov 21-23, 2025	Robert McCall Memorial	PNov/Nov Challenge Qualifier	St. Margaret's Bay SC	291
Dec 6, 2025	Star 1-3	Digby, NS	Digby SC	81 single, 1 synchro & 3 dance
Jan 23-25, 2026	WinterSkate	Liverpool, NS	Queen's County Blades	243
Jan 31, 2026	Star 1-3	Greenfoot Centre, Bedford	Halifax/Bedford SC	145 single, 1 synchro, 3 dance & 5 Special O
Feb 16, 2025	Star 1-3	Brooklyn, NS	Riverview SC	102 single, 2 synchro, 5 dance & 1 Special O
Feb 27-Mar 1, 2026	SNS Provincials	Amherst, NS	Amherst SC	307, 4 solo dance & 4 synchro
March 21, 2026	Star 1-3	New Glasgow, NS	Mariposa East SC	144 single, 2 dance & 1 Special O

Looking forward to the 2026-2027 season!

Respectfully submitted,
Rozanne Raine

Skate Nova Scotia Officials Chair Report

April to August 2025

May 2025 Skate Nova Scotia hosted a Single Judge training seminar. There were participants from all Maritime provinces. Maia Pothier, Treena Landry, Donna Baker, Perrin MacMullen all received Singles Judge promotions. Thank you to facilitators Darren Bogle and Sheila Beard.

June 2025 Skate Canada hosted a pilot Ice Dance Judge and Learning Facilitator seminar in Toronto. Darren Bogle attended and received his Novice Dance Judge Promotion. Gregor Maclean, Sarah Miles and Sheila Beard attended and are now qualified Learning Facilitators for Ice Dance judge seminars.

July 2025 Skate Nova Scotia hosted a virtual Pairs judge seminar over a 4 week period. This seminar was very well attended by all Atlantic provinces. Rachel Keddy received her Novice Pairs judge promotion. Thank you to Learning Facilitators Sarah Miles and Sheila Beard.

Assessment Days were held by the Dartmouth SC and the Halifax/Bedford SC.

2025-2026

Skate Nova Scotia officials have had another productive season, continuing to demonstrate their commitment to athlete development, competitive excellence, and the ongoing growth of our officiating community. Throughout the season, our officials contributed their time and expertise at numerous Assessment Days, providing valuable feedback to support our skaters and coaches as they progressed in their skating journeys. Officials also continued to participate in monitoring opportunities, supporting skater development while gaining valuable experience across a variety of disciplines and levels.

Our officials were well represented at several major Skate Canada events throughout the season, including Skate Canada Challenge, the Canadian Championships, and the Skate Canada Trophy. These opportunities provided valuable national-level experience and enabled our officials to continue building their knowledge, confidence, and skills while working alongside experienced officials from across the country. Darren Bogle and Sarah Miles were judges at Skate Canada Challenge; Gregor MacLean was on the panel at Skate Canada Nationals; and Sheila Beard, Gregor, Sarah and Ross Ashbourne all officiated at Skate Canada Trophy.

We like to recognize Sheila, who served as a Technical Representative at Skate Canada Challenge, and Sarah, who served as a Technical Representative at the Skate Canada National Championships. These appointments are significant accomplishments and reflect our officials' experience, professionalism, and dedication. Their participation in these roles also represents an excellent recognition for Nova Scotia within the national officiating community.

Another significant highlight was that Skate Canada Trophy took place in our province. Many of our officials were involved in a variety of roles, not only in an official capacity but also supporting the LOC, team leading, and other volunteer positions, to make this a successful event. This event provided a particularly valuable development opportunity for Nova Scotia officials. Brittany Hicks, Jillian MacCusprie and Rozanne Raine had the opportunity to serve as Data Input Official (DIO) and Video Replay Official (VR) on the panel, gaining practical experience in these important roles. In addition, many officials participated in the Trial Judge Program, led by International Skating Union (ISU) judge Ron Conacher and our very own judge Rachel Keddy, which gave them additional experience and exposure in both Singles and Pairs. These opportunities are an important part of developing officials and building confidence before progressing to higher levels of officiating. Giving officials opportunities to learn, take on new responsibilities, and work alongside experienced colleagues is essential to developing the next generation of officials and ensuring Skate Nova Scotia is well positioned to support the continued growth of skating in our province.

Congratulations to our officials who earned promotions this season: Darren completed his Challenge-level Singles requirements; Perrin Mullin, Treena Landry and Maia Pothier completed the Senior Invitational; and Donna and Maria completed their Juvenile Singles promotions. Our data specialists have also been working on new promotions: Diana Hopper, who was promoted to Level 2, and Kelsey Mercer, who earned her introductory data specialist promotion.

This summer, Jillian had the chance to serve on the singles technical panel at Skate Canada's Next Gen competition, which provided an excellent opportunity to gain experience in a higher-level competitive environment and continue developing their officiating skills. Marie Bowness, an International Ice Dance Technical Official, was named to the ISU Ice Dance committee. Congratulations on this amazing accomplishment. I'd also like to recognize Sarah Jane Raine, National-level Data Specialist, who retired after over 50 years as a Data Specialist. Involved in events from the grassroots to the world level, Sarah Jane's dedication to our sport has led to rulebook updates, software advancements, and mentoring many people over the years. It is our privilege to see her included as an honorary official with Skate Canada.

I would like to thank all our officials for their time, dedication, countless volunteer hours, and willingness to continue learning and developing. Our officials have travelled across the country from BC to NL to support many events, mentor, and educate officials. I would also like to recognize the clubs, coaches, skaters, volunteers, and Skate Nova Scotia for their ongoing support of officiating development.

The continued engagement and success of our officials at both the provincial and national levels is a positive reflection of the strength and commitment of our officiating community. I look forward to building on this progress in the coming season and continuing to provide opportunities for our officials to gain experience, develop their skills, and advance within the Skate Canada system.

Respectfully submitted,
Sarah Miles
Officials Chair
Skate Nova Scotia

Skate Nova Scotia – Skater Development

Annual Report 2025–2026

I would like to start by thanking all who volunteered to be on this committee; Darren Bogle, Cheryle Gaston, Jillian McCuspie, Janet Harvey, Jill Knowles and Sheila Beard. I appreciate their knowledge, dedication and patience.

To start off our new year Skate Nova Scotia hosted Program Assistant training in Queen's Place and Pictou Wellness Centre, September 27/28, 2025. We were fortunate to have Heather McMahon and Mark Lauzon.

The Skater Development Committee had a productive 2025–2026 season, with a focus on expanding development opportunities for skaters at all levels and disciplines, while supporting high-performance athletes, and strengthening the pathway toward the 2027 Canada Winter Games.

At the grassroots level the continued support of CanSkate Element Events. There were 4 clubs in the Section who hosted a CanSkate Element Event providing a fun exposure to what skating can offer as well as a financial grant to the host clubs.

January 2, 2026 the skaters that had achieved a gold ribbon in STAR 2 & 3 competitions in the 2024 - 2025 skating season were brought together for a seminar at St Margaret's Centre.

The 2026 Celebration on Ice successfully incorporated STAR 2 & 3 skaters that had achieved a gold ribbon in the 2025 – 2026 skating season, this received very positive feedback and was described as an exciting addition to the event.

Skate Canada Challenge was held in Calgary. Skate Nova Scotia had 1 Senior Woman and 1 Junior Woman attend with team leader Jill Knowles.

Skate Nova Scotia was the host to Skate Canada Trophy in February. To take advantage of the opportunity for our skaters to experience competition at this level we hosted a skater program during the event. SNS skaters entered in the Juvenile category met with ISU Official Cynthia Benson and had a tutorial on judging and quality of elements. They were able to judge a portion of an event to help broaden their understanding of the scoring system. Skate Nova Scotia was very proud to bring home a bronze medal in the PreNovice Pairs event for Addison Riley and Connell Meagher. Representing Nova Scotia were 20 athletes in all disciplines. A big thank you to the team leaders Darren Bogle, Jillian MacCuspie and Janet Harvey.

The committee also advanced high-performance development, including increased opportunities for athlete feedback, bursaries and specialized development. A bursary committee has been established, and they have started by creating a chart with financial grants to be awarded when selection is made. Skate Nova Scotia was thrilled that our Junior Pairs team of Violet Singh and Sean Mabe were invited to compete at the Skate Canada Next Gen Competition. This will help them gain valuable competitive experience and identify areas for continued development.

In preparation for the 2027 Canada Winter Games athlete applications, coach and manager selections have been made. Fifteen athletes applied, with eleven participating in the initial development session June 7 at Sport Nova Scotia. On July 24 a monitoring session received positive feedback. This was held at RBC, thanks to Gregor Maclean, Sarah Miles and Jillian MacCuspie for giving of their time and expertise for the athletes.

Sincerely

John Mattatall

Chair

Section Coach Administrator

April 2025 to August 2026 AGM Report

The following Courses were held between April 1, 2025, and August 31, 2026, in Nova Scotia.

When courses are offered in New Brunswick and Prince Edward Island the 3 Sections share information and allow participants access, no matter what their home section.

Power Course #5809216 Pictou Wellness Centre June 14 & 15 2025.

Facilitators Mark Lauzon & John Mattatall ,7 participants.

CanSkate Course #5818388 Dartmouth July 5 & 6 2025.

Facilitators Cheryle Gaston, Fallis Southall & Heather McMahon, 19 participants.

Regional Course #5834465 & 5878265 RBC Queens Place Liverpool September 13 & 14 2025

Facilitators Mark Lauzon, John Mattatall & Fallis Southall 18 Participants.

CanSkate Course #5939251 St Margaret's Centre Upper Tantallon July 11 & 12 2026.

Facilitators Mark Lauzon & Stephanie Steele 14 participants.

Regional Course #5953766 Apple Dome, Berwick August 29 & 30 2026.

Facilitators Mark Lauzon, Cheryle, Stephanie Steele & Fallis Southall.10 participants.

Respectfully submitted,

Jill Knowles

Section Coach Administrator

Cape Breton Region Report

2026 Annual Report

The position of Cape Breton Regional Rep had been dormant for many years and this past season following our AGM I accepted this position. Clubs attended a few meetings throughout the season to stay connected and discuss items relevant to our skating community.

The 2025-2026 skating season in the Cape Breton region was another great year. Our three skating clubs are continuing to grow adding more skaters and programs with each new season. All clubs offered programming well into the Spring with additional ice time available throughout the summer months for all our skaters. This has been huge for the development of our skaters.

We have seen an increase in skater's participation in numerous Star 1-3 skating events with many skaters receiving gold ribbons throughout the season resulting in a few skaters participating in Celebration on Ice in May. This was a wonderful event for those who participated exposing them to many possibilities.

We also had an increase in the number of skaters participating in Provincials this year. This is a very positive sign of the growth of our skating community in the Cape Breton region.

Clubs also held Ice Shows and Fun days throughout the year as well. The balance of fun, achievement and competition is the sweet spot that keeps our skaters engaged and continuing in their skating journey.

Recently, our region has been lucky to have a new Jackson Skate rep that will be available to all our local skaters for their skates, accessories and sharpening needs. It is another positive step to proper skating equipment beginning at the grassroots.

I look forward to the continued growth of the sport in our region.

Respectfully submitted

Janet Harvey



**Skate
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Nomination Report

NOMINATIONS FOR 2026-2029 **SKATE NOVA SCOTIA BOARD OF DIRECTORS**

Request for nominations was sent to the membership on August 4, 2026. Nominations were accepted for the 2026-2029 Skate Nova Scotia Board of Directors. Nominations for the Skate Nova Scotia Board of Directors were received in writing by August 30, 2026.

The following nominations were received from persons willing to serve for a three year term.

Vice President: Catherine Ruta
Tanya Guilderson

Treasurer: Hilary Dietrich

Two (2) Directors: John Mattatall
Rob Mabe
Tracy Davison

All of the above have met the requirements as per the rules of Skate Canada and the By-laws of Skate Nova Scotia.

If John Mattatall is not successful for a position of Director he has indicated he would like to have his name submitted as a nomination for the position of Vice President.

Submitted by:

Diane Hopper
Governance Chair

**SKATE NOVA SCOTIA
BOARD OF DIRECTORS 2026-2029**

PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: Catherine Ruta

Phone (m): 905-466-7882

Address of Nominee:

56 Anderson Boulevard
Kentville, Nova Scotia
B4N 5H2

E-Mail Address: catherineruta@gmail.com

Nominee's Skate Canada Number: 0000235759

Nominee's Home Club: Kentville Silver Gliders

Nominated for the following position: Vice President

Please attach resume if available (*attached via email*)

Additional Information

Thank you for considering my nomination. Skating has been an important part of my life for more than 30 years. I would be honoured to bring that perspective, together with my legal, governance, and leadership background, to Skate Nova Scotia. I am excited to serve the skating community across the province and contribute wherever I can be of greatest value.

Nominee's Signature: _____



Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

Catherine J. Ruta

56 Anderson Blvd. Kentville, NS, B4N 5H2 | 905.466.7882 | catherineruta@gmail.com

Leadership Profile

Lawyer and community leader with extensive experience in advocacy, governance, and stakeholder engagement. A passionate Skate Canada member with over 30 years of skating experience, currently entering a 19th season of synchronized skating, with experience spanning Juvenile through Senior levels. Currently serving as Director and Assessment Chair with the Kentville Silver Gliders, as well as Program Manager of Valley Legacy Synchronized Skating, a new program established in 2026 in the Annapolis Valley.

Education

Master of Laws - (Honours) - Canadian Law in a Global Context - University of Toronto, Ontario -2019

Bachelor of Laws - (Honours) - University of Birmingham - United Kingdom - 2018

Bachelor of Arts - (Honours) - Legal Studies and Sociology - University of Waterloo, Ontario - 2009

Leadership, Governance, and Community Involvement

Program Manager - Valley Legacy Synchronized Skating - April 2026 - Present

Director & Assessment Chair - Kentville Silver Gliders - May 2026 - Present

Director - Kentville Business Community Board of Directors - October 2025 - Present

Competitive Synchronized Skating Athlete - Ontario & Nova Scotia - 18 seasons since 1994

Central Poll Supervisor - Elections Canada - Federal Election - April 2025

Director & HR Chair - Board of Directors - Beamsville Learning Centre - January 2024- October 2024

Volunteer - Grimsby Benevolent Fund - Grimsby, Ontario - October 2023 - 2024

Volunteer - Halton Women's Place - Burlington, Ontario - 2016 - 2024

Keynote Speaker - UK Canadian Legal Careers Conference - London, UK - March 2019/2020

Panellist- National Pro Bono Week Attorney General Panel - Birmingham, UK - November 2017

Work Experience

Associate Lawyer - Eaton Law PC - Toronto, Ontario - 2020 - 2023

Law Clerk (2019), Articling Student (2020)

- Managed complex matters from intake through resolution, balancing competing interests, legal obligations, and client objectives.
- Advised clients and negotiated settlements in high-conflict matters requiring sound

judgment, discretion, and collaborative problem solving.

Summer Student - Hull and Hull LLP - Toronto, Ontario- 2018

- Supported complex estate litigation matters through legal research, drafting, client assistance, and case preparation.

Legal Assistant - HRS Family Law Solicitors - Wolverhampton, United Kingdom - June 2018

- Supported clients experiencing high-conflict family matters, abuse, and financial hardship.

Case Worker– Support Through Court– Birmingham Civil And Family Justice Centre

Birmingham, United Kingdom – 2017-2018

- Assisted and counselled unrepresented litigants through the court process
- Interviewed, hired, managed and trained new interns and volunteers for the program

Internship - Court of Appeal - Royal Courts of Justice, London, United Kingdom – 2018

- Placement in the Office of the Master of the Rolls, the Rt. Hon. Sir Terence Etherton

Director of Business Development - Throwback Entertainment Inc., Milton, Ontario - 2013 - 2016

- Hired, trained, and managed a new workforce of 50 for a video game startup company
- Facilitated monthly shareholder meetings, and all ongoing shareholder communications
- Drafted all marketing copy, press releases and interviews conducted on behalf of company
- Negotiated and implemented all third party contracts alongside company's CEO

Associate Manager - Coach Leatherware Ltd. - Toronto, Ontario – 2011 - 2014

- Oversaw operations for three Coach locations, with total annual revenue of \$14 million

Project Manager - Expert Institute Consulting Group - Burlington, Ontario - 2009 - 2011

- Managed client projects, communications, and business-development initiatives for a consulting firm serving financial services professionals.

Honours & Awards

Gold Award - Centre For Professional Legal Education And Research - Birmingham, UK - 2018

Attorney General Awards - House of Commons - London, UK

- Winner - Best Contribution by an Individual Student -2018
- Winner - Best Contribution by a Team of Students - 2018
- Winner - Best Contribution by a School - 2017

Gold Award - Law Works England Law School Challenge - London, UK - 2018

Valedictorian - Faculty of Arts - University of Waterloo - Waterloo, Ontario - 2009

City Civic Recognition Award - Burlington, Ontario - 1999 & 2004

**NOMINATION FORM FOR
SKATE NOVA SCOTIA
BOARD OF DIRECTORS 2026-2029**

PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: Tanya Guilderson

Phone (h) 902-402-1631 (w)

Address of Nominee: 139 Queens Road
Street and Number

Sackville, NB Town/City Postal Code: E4L 2B5

E-Mail Address: guilderson@gmail.com

Nominee's Skate Canada Number: SC# 3002684360

Nominee's Home Club: St.Margarets Bay

Nominated for the following position: Vice Chair

Please attach resume if available

Additional Information

I would like to be considered for the position of Vice Chair. Over the years I have held many positions,
most recently the Treasure position. I very much enjoy my time on the Board and would love to
take on this new role

Nominee's Signature: Tanya Guilderson

Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

Hello,

My name is Tanya Guilderson. I have been involved in figure skating since 2009 when my daughter signed up for CanSkate. While my daughter stopped competing about 7 years ago, I stayed very much involved. In past years, I have held many positions at the club level and in the last several years at the Board level as well. I am also a Data Specialist and attend most of the competitions each year. My most recent position has been the Section Treasurer, and I have very much enjoyed that position. I have also Volunteer extensively at both local and national competition competitions.

Respectfully, I would like to be considered for the upcoming position of Vice Chair. I feel I have gained significant experience over my many years of involvement in figure skating and have a very good knowledge of the Skate Nova Scotia Board and how we can best serve our skating community.

In my work life, I have experience in Abuse Prevention, Conflict Resolution, Ethics Training, Privacy and Confidentiality and Financial Planning. I feel this knowledge can be very helpful in the position of Vice Chair.

Above all of that, I love figure skating and being part of everything from yearly planning to being part of the organizing committee for events that happen in Nova Scotia. I ask that you consider me for the position of Vice Chair for the upcoming term.

Kindly,

Tanya Guilderson

**NOMINATION FORM FOR
SKATE NOVA SCOTIA
BOARD OF DIRECTORS 2026-2029**

PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: Hilary Dietrich

Phone (h) 902-430-0934 _____ (w) 902-430-0934 _____

Address of Nominee: 5554 Stoneham Crt
Street and Number

Halifax _____ Postal Code: B3K 4A5
Town/City

E-Mail Address: hilary.beck@dal.ca

Nominee's Skate Canada Number: 3001978945

Nominee's Home Club: St Margaret's Bay SC

Nominated for the following position: Treasurer

Please attach resume if available

Additional Information

Resume attached

Nominee's Signature: Hilary Dietrich

Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

HILARY DIETRICH, CPA

Halifax, Nova Scotia | (902) 430-0934 | hilary.beck@dal.ca

KEY QUALIFICATIONS

- Extensive experience in financial statement preparation from working in financial reporting for a publicly traded company, including preparation of financial reports provided to the Board of Directors and public filings.
- Significant accounting experienced gained in controllership positions in both public and private companies.
- Strong organizational and analytical skills developed through managing accounting and audit teams.

EDUCATION

2020	Chartered Professional Accountant <i>Chartered Professional Accountants of Nova Scotia</i>
2018	Graduate Diploma in Accounting <i>Queen's University, Kingston ON</i>
2018	Bachelor of Commerce, Co-op <i>Dalhousie University, Halifax, NS</i>

EXPERIENCE

December 2025 – August 2026	Interim Corporate Controller, High Liner Foods • Responsible for overseeing the Corporate Accounting function of the company, ensuring accounting close and reconciliations are completed in a timely and accurate manner. • Managed a team of eleven individuals through the accounting financial close, forecasting, and payroll processing.
August 2024 – Present	Senior Manager Financial Reporting, High Liner Foods • Responsible for overseeing the preparation and review of financial reporting for the company, including publicly filed financial documents and Board of Directors reports.
July 2022 – August 2024	Controller, Owens MacFadyen Group • Responsible for overseeing the finance function for the company, including cash management, accounting close and reconciliations, preparation of the annual budget and preparation of all financial reporting for shareholders and senior leadership.

2021 – 2022	Assurance Manager, PricewaterhouseCoopers LLP · Responsible for leading teams through financial statement audits of various public and private companies, managing tight deadlines, teams with over 15 members, and overseeing quality audit work. · Mentored several employees through their professional development and CPA education as a career coach and provided day-to-day coaching and leadership.
2019 – 2021	Assurance Senior Associate, PricewaterhouseCoopers LLP · Performed detailed audit testing on various public clients and worked with assurance managers to help lead teams throughout the audit.
2018 – 2019	Assurance Associate, PricewaterhouseCoopers LLP · Performed detailed audit testing on various public and private clients.
2016 – 2017	Assurance Co-op Associate, PricewaterhouseCoopers LLP · Worked as an assurance associate with PwC for three four-month co-op terms throughout the Bachelor of Commerce program.

EXTRA-CURRICULAR AND VOLUNTEER ACTIVITIES

2018 – Present	Figure Skating Judge, Skate Canada
2017-2018	Vice President, Internal, Dalhousie Commerce Society (DCS)
2017-2018	Mentorship Program, Dalhousie Commerce Society

SIGNIFICANT RECOGNITION AND ACHIEVEMENTS

Canadian Securities Course (CSC)

Successfully completed CSC I and II exams in 2023 while working as a Controller at Owens MacFadyen Group.

Gerald Schwartz and Heather Reisman Foundation

Selected to participate in Dalhousie's 2017 exchange program to Israel.

PwC Canada Top Talent Award

Recipient of the 2015 award to recognize academic achievement to students pursuing accounting.



**Skate
Nova
Scotia**

**NOMINATION FORM FOR
SKATE NOVA SCOTIA
BOARD OF DIRECTORS 2026-2029**

PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: John Mattatall

Phone (h) 902-957-1186 (w) _____

Address of Nominee: 42 Pheasant Run

Bible Hill Postal Code: B2N7B3

E-Mail Address: j_mattatall@hotmail.com

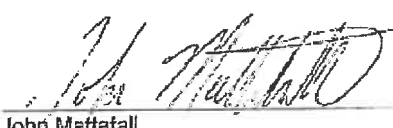
Nominee's Skate Canada Number: 2003168793

Nominee's Home Club: Truro Figure Skating Club

Nominated for the following position: Vice President or Director

Please attach resume if available

Additional Information: I would like to continue to volunteer on the Skate Nova Scotia Board, developing and growing the sport of skating in Nova Scotia. _____

Nominee's Signature: 
John Mattatall

Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

John Mattatall

Position of Director, or Vice President if unsuccessful as a Director

Skating involvement:

- Skater in both singles and pairs, training in Nova Scotia, Ontario and Quebec.
- Achieved a bronze medal in Senior Pairs and was ranked 10th in the world with Mylene Brodeur
- Member of the Skate Nova Scotia Hall of Fame
- Coaches at all levels from CanSkate, Podium Pathway, STAR and Power
- Attended Canada Games as a skater in 1999 and twice as a coach.
- As served on the Skate Nova Scotia Board as Coaches Rep and Director of Skater Development (currently)
- Serves on the Skate Canada Programs Committee
- committed to supporting skaters and coaches, strengthening athlete development, improving opportunities for clubs and continuing to build a strong future for figure skating across Nova Scotia.

Education:

- Degree in Engineering from Dal Tech

Work Experience:

- Skate Canada Coach 10+ years in various clubs in Quebec and Nova Scotia.
- Learning Facilitator for Skate Canada Coach Courses
- Windsor Salt, NS Government and Federal Government

**NOMINATION FORM FOR
SKATE NOVA SCOTIA
BOARD OF DIRECTORS 2026-2029**

PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: Rob Mabe

Phone (h) 416-347-3014 (w) _____

Address of Nominee: 427 Cormorant Lane
Street and Number

Tantallon Postal Code: B3Z 2L5
Town/City

E-Mail Address: rob|mabe@icloud.com

Nominee's Skate Canada Number: F 97A0871 AM

Nominee's Home Club: St Margaret's Bay

Nominated for the following position: Director

Please attach resume if available

Additional Information

Both my kids are involved in skating and I feel skating is providing them incredible opportunities that they would not have had otherwise. As a family we owe a lot to the sport. I feel that I have skills that would enable us to give back to the sport to help ensure it continues to provide amazing experiences for kids across Nova Scotia.

Nominee's Signature: 

Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

Rob Mabe

Professional Overview

Education:

Bachelor of Business Administration, UNB, 1988

Master of Business Administration, Sir Wilfrid Laurier, 1994

Work Experience:

Maxium Financial Services Inc. February 1997 to March 2026

- Maxium was a private finance company specializing in long term commercial debt targeting loans between \$1 million and \$15 million
- Company was acquired by Canadian Western Bank ("CWB") in 2016 and then subsequently was acquired by National Bank of Canada in 2025 who has decided to wind down the Maxium part of CWB
- Held numerous Roles including Vice President Finance, Vice President Operations, Vice President Sales, and most recently Vice President Business Development
- Focused a structured project finance in the renewal energy space with a focus on solar, geothermal and biogas projects.

Canadian Imperial Bank of Commerce August 1988 to January 1997

- Held numerous roles including Teller Supervisor, Internal Audit, High Potential Development Officer, Commercial Account Manager, Small Business Regional Manager, General Manager Commercial Banking

Not For Profit Experience:

- One year as Chair of the United Way of York Region Commercial Campaign
- Volunteer Big Brother for 3 years
- Big Brothers of York Region Board member for 5 years
- 2 years as mentor for the Women's Entrepreneur Association of Toronto
- Executive Committee of Big Brothers of York Region for 3 years
- 10 years as Board member for the Kawartha Lakes Humane Society
- 5 years as President of the Kawartha Lakes Humane Society

**NOMINATION FORM FOR
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PLEASE TYPE OR PRINT CLEARLY

Name of Nominee: Tracy Davison

Phone (h) 902-301-4688 _____ w) 902-396-1198

Address of Nominee: 15 Davison Dr, Plymouth, NS
Street and Number

Postal Code: B2H5C5

Town/City

E-Mail Address: tracymatthews19@hotmail.com

Nominee's Skate Canada Number: 7CE12887T _____

Nominee's Home Club: Mariposa East Skating Centre

Nominated for the following position: Director

Please attach resume if available (Attached)

Additional Information

I became involved with Mariposa East when my daughter started in CanSkate 8 years ago. I had played hockey all my life and tried her with hockey skates, but she insisted that she wanted those "White high heeled skates" - and a figure skater was born! I have been involved in all aspects of our club and currently manage the UpLifter registration site, among various other roles. I am familiar with fundraising, the different levels of club programming, and the push to improve access to figure skating for our youth. I am interested in being a part of a collective team that can advance the standing of SNS and provide ongoing opportunities to our skaters during their journey.

Nominee's Signature:

Please send to:

Skate Nova Scotia
skatecanadans@sportnovascotia.ca

DEADLINE: August 30, 2026

TRACY DAVISON

15 Davison Dr., Plymouth, Nova Scotia, B2H5C5
902-301-4688 (c)
tracy.davison@nshealth.ca

EMPLOYMENT EXPERIENCE

Coordinator – Orthopedic Assessment and Pre-Habilitation Clinics**September 2020 - Present****Nova Scotia Health Authority – Northern Zone**

- Successfully transitioned the OAC and Pre-Habilitation Clinics to an off-site location.
- Ongoing program planning and implementation of the Provincial Pre-Habilitation and Conservative Management Programs. This included the engagement of the entire Northern Zone Pre-Habilitation team.

Physiotherapist – Orthopedic Assessment Clinic**January 2019 – September 2020****Nova Scotia Health Authority – Aberdeen Hospital**

- Collaborated with Provincial OAC teams, with direction under the Stryker program, to develop a program pathway with the goal of decreasing Wait 1 time (referral received to Orthopedic Surgeon consult) for consideration of Hip and Knee replacement. This included teamwork from several clinicians and management from the four zones to build provincial forms including the RN/PT Assessment, Post op Assessment and PreHab Intake Assessment.
- Completed program planning to successfully open an Orthopedic Assessment Clinic at the Aberdeen Hospital- this included becoming proficient in specialized technology programs, including Medi-tech (CWS and eChart), PHS, STAR Navigator and OpNote.
- Worked very closely with the inter-disciplinary team, including Physicians, RNs, OTs and Pdt to complete comprehensive assessment of patients with osteoarthritis and provide education to patients to better their understanding of osteoarthritis and guide them through the surgical pathway.
- Assisted with project management tasks during the design and building of the new Orthopedic Assessment Clinic that will house both the Hip and Knee Clinic and the PreHab Clinic, which will allow patients to fully engage in all 3 streams of the provincial OAC program- conservative management, surgical optimization and surgical preparedness.

Case Manager/Physiotherapist – PreHab Clinic**December 2014 – January 2019****Nova Scotia Health Authority – Aberdeen Hospital**

- Collaborated with a multi-disciplinary team, including Physicians, nursing, OT and Pdt to guide patients through the pre and post operative phases of elective hip and knee replacement surgery through education and exercise.
- Initiating program planning to integrate the PreHab Clinic into a more comprehensive Orthopedic Assessment Clinic, in line with Nova Scotia DHW priorities.

Physiotherapist – Orthopedics/ Acute Care**July 2008 – December 2014****Pictou County Health Authority – Aberdeen Hospital**

- Optimized patient outcomes in an acute care hospital through effective assessment and treatment techniques in in-patient and out-patient settings with an adult demographic consisting of patients with a wide variety of musculoskeletal, cardio-respiratory and neurological conditions.
- Provided education and guidance, through preceptorship, to students completing their MScPT program through Dalhousie University as well as students completing the OTA/PTA program at Nova Scotia Community College.

Physiotherapist - Rehabilitation**March 2007 – July 2008****Cape Breton District Health Authority – Harbour View Hospital**

- Completed thorough assessments, designed and carried out custom intervention programs for patients with neurological, and orthopedic conditions in a sub-acute hospital setting to maximize potential for successful community integration.
- Collaborated with a multi-disciplinary team, including physicians, nursing, SW, OT, SLP, Pdt and Home Care, to examine patient goals and ensure a well-rounded and client-centered approach to treatment.

Physiotherapist - Float

October 2006 – March 2007

Cape Breton District Health Authority – Cape Breton Regional Hospital

- Provided safe and effective physiotherapy services to a variety of patients with wide-ranging conditions in an acute care hospital.
- The 'float' Physiotherapist was responsible for supplying coverage to orthopedics, palliative care, ICU, CCU, and neurology in the absence of regular staff while maintaining a full caseload in general medicine, pediatrics, mental health and emergency.

EDUCATION**Master of Science in Physiotherapy**

2004 - 2006

McMaster University – Hamilton, ON

- Successful completion of an MScPT degree in a well-established 26-month problem-based learning program – 60 weeks of academic study interspersed with 31 weeks of clinical experience focusing on musculoskeletal, cardio-respiratory, and neurological practice.

Bachelor of Science in Human Kinetics with First Class Honours

2000 - 2004

St. Francis Xavier University – Antigonish, NS

- Earned a BSCHK (Hons), majoring in Kinesiology, minoring in health sciences, achieving Dean's List honours (average above 85%) four consecutive years.

PROFESSIONAL DEVELOPMENT/MEMBERSHIPS

- Nova Scotia Health – Manager Fundamentals Program – October 20th, 2024.
- Clinical Leadership Development Program (IPPLD) – April 22-23, 2021.
- RQI certification - Ongoing.
- Leadership for Lunch – Respect and Civility During Change – Feb 26th, 2020.
- Successful completion of REHAB570: Diagnostic Imaging in Physical Therapy Practice through the University of Alberta – Feb 4th, 2019 – May 3rd, 2019
- Development of Care Directive- Staple and Suture Removal by Physiotherapists in Orthopedic Assessment Clinic – Nov 16th, 2018.
- Successful completion of GLA:D Canada Training – April 14th & 15th, 2018.
- Member of Aberdeen Hospital Surgical Services Accreditation team – March 2014.
- If You Can't Breathe, You Can't Function – Mary Massery – October 1st-3rd, 2010.
- Successful completion of MHST601: Foundations of Health Systems in Canada through Athabasca University – Fall 2009
- NDT Introductory Course in the Management of Adults with Hemiplegia – June 9th-13th, 2009.
- Member in good standing North Central District of the NSPA, President 2010-2012, Treasurer 2014 – present.
- Updates in Surgical Orthopaedics & Physiotherapy Management – May 11th, 2007.
- Nova Scotia College of Physiotherapists Certificate of Licensure – January 23rd, 2007 – present.
- Successful completion of Physiotherapy Competency Exam written and Clinical Components – November 19th, 2006. (Certificate issued December 22nd, 2006.)
- Level 1 Manual Therapy (CPA – Ortho. Div.) – Completion July 19th, 2006.
- Acupuncture Foundation of Canada Institute Level 1a – Completion May 28th, 2006.
- Canadian Physiotherapy Association member in good standing - 2004-present.

➤ *Highly motivated to further skills through continuing education opportunities.*

References to be provided upon request.