## Memo

To:	All Clubs & Coaches
From:	2019 Skate Canada Nova Scotia Canada Games Committee
CC:	
Date:	18-07-08
Re:	Selection Process for Coaches (2), and Team Manager (1)

Please find attached the job descriptions for the positions of 2 Coaches and a Team Manager (at least one of the staff must be male and at least one must be female) for the Canada Games 2019.

If you are interested in applying for these positions, please send a current resume and a letter which describes why you should be selected for this position and what skills you will bring to the 2019 Canada Games. Past multi sport games experience, or similar experiences would be an asset and include why you think that you would be suited for the position. The deadline for the submission of this application is July 30<sup>th</sup>, 2018, to the address below or e-mail skatecanadans@sportnovascotia.ca:

Skate Canada Nova Scotia

Canada Games Management Committee 2019

5516 Spring Garden Road, 4th floor

Halifax, NS B3J 1G6

Applicants will be contacted by September 1st, 2018.

Any questions may be forwarded to Jill Knowles 425-5454 ext 336 or <u>skatecanadans@sportnovascotia.ca</u>