

MEMORANDUM

TO: Skate Canada Nova Scotia Clubs

FROM: Jill Knowles

DATE: March 13th 2016

HOSTING RE:

2017 Fall Competition, November 19th and 20th 2016

2017 Winter Competition, February 3rd, 4th & 5th 2017

2017 Nova Scotia STARSkate & Synchro Championships, February 25th and 26th 2017

1. It is time to begin planning for the year 2016-2017 competitive season. Clubs wishing to host the Fall Competition, Winter Competition or STARSkate Championships should apply in writing to:

Carol Breckon
586 Heather Cres
R.R. #1 Kingston, NS B0P 1R0

2. The 2017 Sectionals Championship will be hosted by NB Section. The Host Club will be announced as soon as the Competition has been awarded.
3. The preliminary information required by the Competitions Committee is:
 - hours available each day (Friday 4:00 PM to 11:00 PM, Saturday - 8 AM to 11 PM, Sunday- 8 AM to 6 PM, with no other user groups using the ice either late at night or early in the morning.
 - cost of ice rental per hour, (taxes included) and charge if any for rooms at the arena
 - ice surface dimensions, dedicated electrical outlets at ice surface
 - room availability of hotels/motels (approximately 20 rooms for officials need to be reserved and depending upon location approx 70 more available).
 - cost of rooms at hotels/motels
 - distance between hotels/motels and arena
 - Paramedic or Fire Department volunteers for medical coverage, (an honorarium will be given)
 - name and telephone number of proposed Chairperson(s)
4. Bids must be submitted no later than, **April 22nd, 2016**.
5. Host Committee is responsible for producing and printing the competition program. Monies received from program advertising, fundraising efforts, such as sale of flowers, T-shirts and/or pins, are retained by the Host Club or Region submitting the bid and subsequently being awarded the particular competition. Any costs connected with these projects are the responsibility of the Host Club or Region.
6. At STARSkate Championships, Skate Canada Nova Scotia is responsible for all ice costs, medals and officials' accommodation and transportation. Each skater receives a DVD of their performance. This cost is also covered by Skate Canada Nova Scotia. Admission will be charged for this event \$5.00 for persons over the age of 12 for the entire weekend.

Please contact Carol Breckon carolbreckon@bellaliant.net if you have any questions or comments.